

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING****Wednesday 9th November 2022 7:15pm @ The Centre, Halton****Chair:** Cllr Slinger**Present:** Cllr Coates, Cllr Turner, Cllr Lamb, Cllr Sewell, 2 residents**Clerk:** Luke Mills**22/11/123 To receive apologies for absence and to approve the reasons given**
Cllr Buntin**22/11/124 To consider and approve the minutes of the meeting held on 12th October 2022**
It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.**22/11/125 To receive declarations of interests and dispensations**
None.**22/11/126 Suspension of Standing Orders**Local Residents

They wished to know whether there had been any further news on the Halton Road Business Park.

Action: Clerk to pass on relevant information if it becomes available.**Action:** Clerk to mention the outcome of the survey in the Prattle.**22/11/127 To consider and approve reports:****a) District Councillor Report**

Nothing to report.

b) Open Spaces, allotments & burial ground**Open Spaces**Completed/In Progress

- Hedges cut
- Swing hangers and shackles replaced on swings at the Centre
- Bin relocated from High Road to Low Road
- Football shelter refurbishment - in progress

Planned

- Repairing the boardwalk - no progress
- **Action:** Clerk to try and find an alternative tree carver for the Sycamore stump.

Hours

- 127 hrs (excl. of holidays).

Open Spaces

- **It was resolved:** to spend up to £200+vat on new car park markers.

Burial Ground

- The gap in the boundary will be filled with a few hedging trees from the woodland pack

Allotments

- Warning letters to be sent out soon.

c) HCA

- 11th Dec Rotary Santa's at 4pm at the Centre, then will travel to a few key points.

d) Finance Report

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,280	Salary - Clerk	4,833	2,447	42,937	Precept	42,937	-
12,480	Salary - Groundstaff	9,033	3,447	1,020	Allotments	30	990
5,267	Public Works Loan	-	5,267	160	Rent	150	10
6,400	Grass Cutting	6,549	-	1,300	Burial Ground	709	591
150	Hedge Cutting	-	150	20	Bank Interest	96	-
540	Pest control	1,046	-	-	Damage	-	-
450	Play Inspection	520	-	-	General	2,794	-
4,600	Repairs & Renewals	1,698	2,902	-	Grants	-	-
380	Pitch Feed	375	-	-	Donations	4,194	-
1,000	Tree Works	4,300	-		VAT	3,699	651
450	Audit	408	-				
72	Bank Charges	36	36	45,437	TOTAL	54,609	2,242
200	Clerks Expenses	318	100				
950	HCA	151	150		CASHBOOK BALANCES	ACTUAL	<i>Forecast</i>
2,448	Insurance	1,962	-		Gross Receipts	£70,363	72,605
655	Subs	624	-		Gross Payments	£41,458	49,992
400	Training	-	400		CASHBOOK BALANCE	£28,905.61	£22,613.61
65	Water	65	33				
130	Website	-	130		BANK BALANCES (31/10/22)		
20	S137	20	-		Current a/c	67.60	
43,937	BUDGET TOTAL	31,939.27	15,061		Deposit a/c	32,764.24	
					BANK BALANCE	£32,831.84	
-	Assets	2,335	-				
-	Misc services	4,192	-		FUND BALANCES		
76	B4RN	-	-		General A/C	£8,397	
882	Emergency Response & Flood Gra	-	882		Village Improvement A/C	£17,509	
	VAT claimed	2,340			MUGA Sink Fund A/C	£3,000	
	VAT to be claimed	651			FUND TOTAL	£28,905.61	
44,895	GROSS TOTAL	41,458	49,992				

It was resolved: to accept the Finance Report to 9th November 2022

e) Planning

New Applications

- [22/00139/DIS](#) | Discharge of conditions 3,4,9,10,11,12,13 and 22 on approved application 20/00613/FUL
 - Community Land Trust Site, Forge Lane, Halton, Lancashire
- [22/01286/FUL](#) | Erection of a single storey side extension and construction of a raised decking area to the rear elevation and raised rear flat roof
 - 27 Arrow Lane Halton Lancaster Lancashire LA2 6QP
- [22/0182/TPO](#) | Sycamore - Remove dead stem; Ash x 4 - Fell
 - Manor House Low Road Halton Lancaster Lancashire LA2 6NB
- [22/01338/FUL](#) | Erection of a single storey rear extension
 - 51 Foundry Close Halton Lancaster Lancashire LA2 6FE
- [22/01089/LB](#) | [22/01088/FUL](#) | Listed building application for the installation of raised roof to existing detached garage, construction of dormer extension to the east elevation, installation of glazed gable screen and juliet balcony, new windows and rooflights
 - Boat House Church Brow Halton Lancaster Lancashire LA2 6LR

Permitted

- [22/01147/NMA](#) | Non-material amendment to planning permission 21/01234/FUL to remove 2 windows and a door from the west side elevation and replace with garage doors, and remove rooflights from the east side elevation
 - 39 Clougha Avenue Halton Lancaster Lancashire LA2 6NS

- [21/00395/FUL](#) | Change of use of workshop and store building and land into 2 dwellings and 1 holiday let (C3), installation of windows, doors, creation of parking area and landscaping
 - Higher Barn Aughton Road Aughton Lancaster Lancashire LA2 8LU

Withdrawn

- [21/00174/FUL](#) | Change of use of workshop, store building and caretakers accommodation into 2 dwellings and 1 holiday let (C3), construction of a pitched roof, installation of windows, doors and balcony, demolition of part of building and creation of parking area and landscaping
 - Higher Barn Aughton Road Aughton Lancaster Lancashire LA2 8LU

No comments.

22/11/128 To consider councillor portfolios and responsibilities

- **It was resolved:** Cllr Slinger to lead on recreation area improvements and liaison with Halton Juniors
- **It was resolved:** Cllr Turner to lead on play area improvements at St Wilfrid's Park and the Centre
- **It was resolved:** Cllr Coates to lead on Castle Hill project
- **It was resolved:** Cllr Lamb to be a liaison with the Flood Action Group.
- **It was resolved:** Cllr Sewell will be the allotment monitor.
- **It was resolved:** Cllr Slinger, Cllr Turner, Cllr Coates and Cllr Lamb to work on the Neighbourhood Plan.

22/11/129 To consider update on traffic calming measures on Church Brow

There is due to be a consultation on the proposed traffic calming measures at some point. Highways are going to investigate the ownership and operation of the electronic sign on Church Brow/Halton Road.

22/11/130 To consider update on Castle Hill project

The steering group met recently; they are gathering information for the grant application. Oxford Archaeology are going to consider the best locations for excavations. They hope to have draft application at the January meeting. The dig could occur next September/October. They need to consider the best way to provide access.

Action: Clerk to mention the progress in the Prattle.

22/11/131 To consider update on Neighbourhood Plan project

At the recent meeting the steering group reviewed the Aldcliffe & Stodday NP since this has been approved and is considered as a suitable example by Planning. They plan to produce a draft in a similar format. Additional grants may be available, which could be used to assist with the some of the technical details.

It was resolved: to apply for a further grant.

Action: Clerk to mention the Neighbourhood Plan in the Prattle.

22/11/132 To consider update from contact with Lead Local Flood Authority (LLFA)

Cllr Lamb has been in contact with County Council to see if there has been any progress on actions arising from the previous meeting. There has been no progress.

The contact was asked whether the PC has any powers to close roads during flooding; Highways are considering whether it might be feasible in the future, but it is not legally possible at the moment.

22/11/133 To consider plans for Jubilee tree planting on 26-27th Nov

The trees have arrived along with guards and canes.

It was resolved: to publicise a public planting of the saplings on Sunday 27 November at 10am in the public open space leading from Foundry Close towards the river.

22/11/134 To review and approve:

a) Standing Orders

It was resolved: to accept the Standing Orders

b) Code of Conduct

It was resolved: to accept the Code of Conduct.

22/11/135 To consider quote for replacement alarm in tool shed

It was resolved: to accept the quote for a replacement alarm at a cost of £1,008.57 + vat, including an ongoing annual fee of £145+vat

22/11/136 To consider replacing the Kubota using S106 money

Halton Juniors have been in contact with Planning to gain a better understanding of the Section 106 money associated with the football pitch which must be spent by 2025. It can only be spent on direct improvements and maintenance of the pitch, including the purchase of equipment.

Action: Clerk to investigate purchasing a new mower.

22/11/137 To consider and approve accounts for payment for expenses incurred since the last meetingPayments for Approval

Ref	Payee	Description	TOTAL	NET	VAT
77	Water Plus	Burial ground water	8.14	8.14	
78	Lumber Tree Care	Removal of trees	1,200.00	1,200.00	
79	Envirocare	Grass cutting - October	407.88	339.90	67.98
80	Dennis Barnfield	Spares	30.82	25.68	5.14
81	Royal British Legion	Poppy Appeal	20.00	20.00	
82	Lancaster City Council	Pitch drainage	300.00	250.00	50.00
83	L Mills	Salary & reimbursements	689.39	686.23	3.16
84	G Bretherton	Salary	355.00	355.00	
85	C Richardson	Salary	595.00	595.00	
86	P Bucklow	Salary	320.00	320.00	
TOTALS			£ 3,926.23	£ 3,799.95	£ 126.28

It was resolved: to approve the above expenditure.

22/11/138 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 14th December 2022 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 20:45. Minutes subject to approval at the next meeting.

Signed..... Chair Date